

PASSPORT PHOTOS

We only do the photos, not the application for a passport.
The cost is \$12.66 for 2 photos.

TIMBER CUTTING NOTICES

A timber permit must be filled out by the individual submitting the request. The following information is required:

- Parcel #'s
- Landowner's name/address
- Pulper's name/address/phone/email/fax #
- Land description, ie; NW1/2, SW 1/2 as well as township, range & section

You will not be able to obtain a permit if you do not have this information with you

WORK PERMITS

In order to obtain a work permit the minor must bring with them the following:

- Proof of age (birth certificate, WI driver's license, baptismal certificate or WI ID card)
- Letter from employer that includes their address and phone, job duties to be performed and hours minor will be working
- Parent/guardian written consent
- Social Security card
- \$10.00 permit fee, payable to the County Clerk's Office
- School address minor attends or School district

ADAMS COUNTY CLERK

Cindy Phillippi

PO Box 278

Friendship, WI 53934

Phone: 608-339-4272

cphillippi@co.adams.wi.us

DEPUTY CLERKS

Cheryl Kroening & Barb Waugh

CLERK/TYPIST

Sharon Kuhnau

Telephone: 608-339-4200

Fax: 608-339-4514

400 North Main Street

Entrance D

Friendship, WI 53934

ADAMS COUNTY CLERK'S OFFICE

*Because we want you to know
more about us.....*



Office Hours:
Monday - Friday
8:00 a.m. - 4:30 p.m.

Closed the following Holidays:
New Year's Day, Spring Break,
Memorial Day, Independence Day,
Labor Day, Veteran's Day,
Thanksgiving Day,
Day after Thanksgiving, Last
working day prior to Christmas &
Christmas Day

co.adams.wi.gov

The County Clerk's Office is responsible for a multitude of tasks including:

- Board Claims
- Board Packets
- Elections
- Meeting Notices
- Minutes/Correspondence
- Ordinances/Resolutions

More detailed information may be obtained from the Clerk's Office or by visiting our website at **co.adams.wi.gov**

DNR AGENT

Hunting and fishing licenses are available. Please have the following with you:

- Social Security number
- DNR number/Old license if available
- Driver's License

RESIDENT DISABLED LICENSE (\$7)

YOU MUST PROVIDE one of the following each time you apply:

- Social Security Disability Award Notice—received within the past 365 days. OR
- Letter from Social Security stating you are receiving disability benefits—must also be dated within the past 365 days.
- Letter or notice of Railroad Disability.
- Signed statement from licensed physician or optometrist.

RESIDENT DISABLED VETERAN'S FISHING LICENSE (\$3)

- Letter from Veteran's Admin. stating you receive disability benefits and the percentage of disability (must be at least 70% and service related).
- A certificate from a licensed physician or optometrist certifying that you cannot read ordinary newsprint with or without corrective lenses.
- A WI State Park & Forest Disabled Veteran or former POW ID Card by DNR.

RECREATIONAL VEHICLES

Renewal and registration of ATV,UTV, snow-mobiles & boats under 16'.

DMV AGENT

VEHICLE REGISTRATION/RENEWAL PROCESS

TEMPORARY PLATES

In order to obtain a Temporary plate you must possess the following:

- Title; appropriate fees
- Lien release if applicable
- A separate \$5.00 counter fee

Temporary plates are good for a period of 3 months and cannot be used for:

- Motor homes, trailers, collector plates, or motorcycles.

OUT OF STATE

A 30-day temporary plate may be issued to a Wisconsin vehicle purchased by a person driving it back to the state they live in. There is an \$8.00 fee associated with this transaction.

METAL PLATES

(Reg .car & truck, moped & motorcycle)

In order to obtain a metal plate you must possess the following:

- Title & Drivers license/Social Security #
- Appropriate fees
- Lien release if secured party on title
- A \$16.30 processing fee

All minors must have their parent/legal guardian's signature notarized on back of MV1 form when registering vehicles.

RENEWAL STICKER

Bring in your registration card or license plate number to renew your plates. Plate renewal fees are based on plate type.

An additional \$10.00 fee is charged for this service. Any plates which have been expired for more than 5 days will incur an additional fee of \$10.00 for this service.

MARRIAGE LICENSE

The following items are required when applying for a marriage license:

- Social Security #'s
- Birth certificates-on certified water-marked paper. **NO COPIES**
- Date of marriage & location
- Person performing marriage, their address and phone number.
- Proof of residency of 1 applicant
- Certified final judgement divorce papers if applicable must be signed & dated.
- Death certificate of former spouse if applicable. **NO COPIES**

Allow 30-40 minutes to process this paperwork. Apply in the county in which you have resided for the past 30 days. You may be married anywhere within the state. If you are not a WI resident, obtain your license in the county in which you intend to be married. Both parties must be present when applying and picking up the license. **The fee is \$75.00.** There is a 5-day waiting period. With **just cause and must be preapproved**, this 5-day waiting period may be waived for an additional fee of \$25.00. License is good for 30 days from the date issued.

Individuals under 18 must have parents or legal guardian fill out consent papers. No one under the age of 16 may marry.

**Business transactions
are from 8:30 am until 4:00 pm.**

CASH OR CHECK PREFERRED
We accept MasterCard, Discover & American Express Credit Cards and some cards for Debit. There is an extra convenience fee added on. *No Visa